

Completing the Online Application

All submissions must be entered into the online application to be considered. Applications are considered fnal once submitted and cannot be modified. Please review carefully before submitting.

Tips in preparing/writing your submission and navigating the online platform:

- Avoid repetition, and provide specifc responses to each question, including specifc examples for each question within the application.
- The online platform will save your entries as you proceed through the application. However, the software is designed to save your responses for 2 weeks and is linked to the computer IP address that was used to begin to enter the application felds. After 2 weeks, you must restart your application.
- To prepare your response outside the platform, access the application preview to determine the information, write responses offine, and then cut/paste the text into the online application. NOTE: If you compile your responses outside the application, please watch the character count for each response. There is no warning if you exceed the limit; your response will be truncated.
- Use the platform's forward and back arrows of each page to navigate, NOT your browser back button.

Note: After upload, a PDF cannot be deleted; however, before the application is submitted, another PDF can be uploaded to replace the existing upload.

If you experience any diffculties within the application platform please contact **Eisenbergawards@qualityforum.org**

Eligibility Criteria

Applicants must be United States-based (including US Territories and military bases).

Organizations applying for the National or Local Award that operate in settings for which Joint Commission has accreditation/certification